CODIB-D-36/2 12 June 1961

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Revision Procedure for the Intelligence Subject Code

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1. Attached is a proposed procedural by the Chairman, Subcommittee on Class	system for revising the ISC, submitted ification (CODIB-SCC-D-3, 24 May 61)	1 11 00 - 1 1881
for consideration by CODIB.		i.
and discussion of problems, if any, encounted at the Special Meeting of 17 Meeting of	system for like a thorough airing of views untered with the revised ISC to veloped for the near future. As ay (CODIB-M-31, 22 May 61,	25X
para. 4), I think, and those present agree on the report pgs. 27-31) which deals with the said to be serious is the absence of latitude other criticisms have concerned alleged inconsistencies.	system. One ISC omission now ide and longitude identification;	25X
3. Would you then discuss this subject and be prepared to discuss it at the next conclusion on what action to take.	ct thoroughly within your own agencies meeting so we can come to some	25X ⁻
Attachment	Paul A. Borel Chairman	

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C-O-N-F-I-D-E-N-T-I-A-L

CODIB-SCC-D-3 24 May 1961

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Subcommittee on Classification

MEMORANDUM FOR: Chairman, Committee on Documentation

SUBJECT : Revision Procedure for Intelligence Subject Code (ISC)

Your Subcommittee on Classification has agreed (CODIB-SCC-M-3, 24 May 1961) on the following procedure for revising the ISC and it is bereby submitted for CODIB approval:

- a. Each member reviews suggested changes proposed by his Agency to determine if needed and why.
- b. Forwards change to CIA, Chief, Document Division, CCR for preliminary coordination with the members mostly concerned.
- c. After informal coordination, passed to Chairman, Subcommittee of Classification, who forwards copies to all members.
- i. Members advise the Chairman within 30 days if they have any objections to proposed change and if so, why.
- e. If no objections by members, the change will be included in a quarterly amendment. If objected to, the change will be put in the agenda for a Subcommittee meeting so that differences may be resolved.
- f. Members will maintain control of revisions used prior to issuance of quarterly amendment so appropriate adjustments can be made if any proposed revisions are not approved.

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	Tha i rma n

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Subcommittee on Classification

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CODIB-D-36 28 May 1959

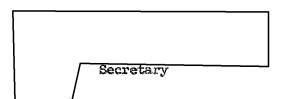
UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

MEMORANDUM FOR: Committee on Documentation

SUBJECT : Revision of the Intelligence Subject Code

- 1. The Chairman of the CODUS Working Group for the revision of the Intelligence Subject Code submits herewith the Group's final draft for early CODUS consideration. At this stage, the revision consists of subject structure only. A notation system must next be devised following CODUS approval of the work to date.
- 2. In the interim since the establishment of this Working Group, various USTB projects have been announced which approach subject retrieval through other means than hierarchical classification, e.g. key word indexing. The current literature on documentation also contains a number of discussions of new systems. CODTB may, therefore, wish to consider provisional adoption of the revised ISC pending the outcome of these current studies and experiments. It is requested that the opinions of the member agencies on this matter be submitted to the Committee in writing and that they cover applications of the ISC now contemplated and reservations that may exist concerning the suitability of the ISC relative to other systems for the indexing programs of each member agency.



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